

# Officers- Chair & Vice Chair

## 3. Officers

The Faculty Council shall elect biennially from among its voting membership who are Faculty-at-large the following officers:

### a. Chair, who shall:

- i. Preside at all meetings.
- ii. Serve as Chair of the Rules Committee of the Faculty Council.
- iii. Serve as a member of the Executive Council and its Rules Committee.

### b. Vice-Chair, who shall:

- i. Preside at all meetings in the absence of the Chair.
- ii. Serve as a member of the Rules Committee of the Faculty Council.
- iii. Serve as a member of the Executive Council.
- iv. Serve as the alternate representative of the UMW faculty to the University Board of Trustees.

# Officers- Secretary

**c.**Secretary (not to exceed two positions), who shall:

- i.** Serve as a member of the Rules Committee of the Faculty Council.
- ii.** Review minutes for accuracy
- iii.** Ensure the following is completed in a timely manner:
  - 1)** Notify all members of forthcoming meetings and distribute and publish the agenda at least three working days in advance of all regularly scheduled meetings.
  - 2)** Assure distribution of minutes to the faculty.

**d.**In selecting the above Officers, the Voting Membership shall give consideration to representation of all Schools and both clinical and basic sciences.

**e.**The Immediate Past Chair shall serve in an advisory capacity to the current Chair.

# Rules Committee

## 4. Rules Committee

The Rules Committee of the Faculty Council shall be comprised of the Chair, the Vice Chair, the Secretary, and one additional voting member of the Faculty Council elected by the Faculty Council, who shall serve as representative of the UMW faculty to the University Board of Trustees. Its duties include:

- a. Preparation of the agenda of the Faculty Council. The Rules Committee shall review all proposed agenda items submitted by the President, the Chancellor, the Provost, the Deans of any School, the Presidents of each School's student body committee, the Chair of any Standing Committee or any other UMW faculty member. If the proposed agenda item is within the Faculty Council's stated duties, it shall be placed on the agenda of the meeting date requested or, if that request cannot be accommodated, on the agenda of the earliest next meeting date.
- b. Resolution of procedural matters, including the appointment of Faculty Council members to a Consensus Committee as needed (Article V.C. below).
- c. Oversight of the election of representatives to the Faculty Council.
- d. Preparation of a list of representatives or administrative officials to be considered for non-voting membership on an annual basis.
- e. Other duties as assigned by the Faculty Council or the Chair.

# Rules Committee Meetings

The Rules Committee meets monthly before the Faculty Council Meeting

# Faculty Council Officers Proposed Slate

Officer Positions	Current Officers	Current Nominees
Chair	Amy Walker, PhD	Amy Walker, PhD
Vice Chair	Susan Feeney, DNP, FNP	Susan Feeney, DNP, FNP
Secretaries	Emily Lauer, PhD	Emily Lauer, PhD
Rules Committee Add'l Member	Rajani Sadasivam, PhD	VACANT